

STATE OF THE CITY



City of Lawton Charter Preamble

“Beneath an August sun in 1901, our community began – an adventure of certain risk but of uncertain reward.

Yet those who then so courageously committed themselves thereby directed us to the high plateau of opportunity which we now enjoy.

This Charter, in a sense, is an expression of our gratitude.

But it is much more than that.

It is a new beginning – dedicated to the challenge of change.

It seeks to conserve what is good, correct what is lacking and, above all, to create an instrument by which the community purpose may best be achieved.

And, as we and our children move down the long corridors of time which lie ahead, we hope that, through this document, those who follow will sense and respond to the bright expectations of this summer of 1972.

Therefore, in this reflection and this spirit, we the people of the City of Lawton, exercising the powers of home rule granted to us by the Constitution and laws of the State of Oklahoma, in order to provide for more efficient, responsive and responsible government, do hereby ordain, ratify and establish this Charter.”



My Fellow Lawtonians,

I stand before you to address the state of our great city and thank each and every one of you for gathering here with me this evening.

There have been many changes and new developments during Fiscal Year 2018/19, but one thing that has remained constant is the support, dedication and benevolence of our staff and community members. I've never been more proud to call Lawton Fort Sill 'home,' and for that, I also thank you.

We are on the verge of something great.

We have been for some time.

Lawton is making tremendous progress – by way of projects, by way of partnerships, by way of a more defined path forward. We are truly a City on the Move.

Projects to improve our infrastructure continued this year, to include reconstruction projects at Southeast 45th Street, Southwest Bishop Road and Southwest 52nd – work totaling more than \$11 million. Overlay work in various neighborhoods of priority, as well as arterial roadways such as Southwest 17th and West Gore Boulevard, have also been completed, while sewer rehabilitation work – below the ground, vital improvements – have been ongoing and ambitious. More than 17,000 feet of sewer line has been replaced this year. Several intersections throughout town have received updated or brand new actuated detection systems this year to ease traffic congestion for citizens, as well; beautification projects at local parks and recreational areas – new pavilions, boat docks, courses, and aesthetic enhancements at City Hall, to name a few – have given Lawtonians even more to take pride in. Furthermore, major facility construction projects underscore the importance of public safety support and its advancement in our community. The state-of-the-art public safety facility is nearing completion as is the new and upgraded Fire Station No. 2 in South Lawton. Additional projects on the horizon coincide with our City's digital transformation, following the Proposition passage of January 2019 during which citizens declared that information technology upgrades and industrial development are two topmost priorities. All-inclusive access to digital platforms, remote desktop capabilities, the recent establishment of the iHelp Lawton online reporting system are steps forward in allowing City staff to provide the most effective services to citizens. This is what our city wants and this is what our city deserves.

We would undoubtedly fall short of success with projects and initiatives, however, if not for our community partnerships. Expanded partnerships – collaborations with neighboring agencies, organizations and nonprofits of Southwest Oklahoma – strengthen ties of investment and enrich the culture of Lawton Fort Sill. This year, we built upon the educational goals of leadership programs by joining forces with groups such as Leadership Lawton Fort Sill, Lawton Public Schools and various home school initiatives. Staff and elected officials led tours, round robins, discussion groups; we worked to positively shape the minds and hearts of students and grow our workforce. We reminded residents who City Hall truly belongs to.



Our path forward is multifaceted. It is bold. But we can tackle every goal if we do it together. This requires unity, honesty, transparency – principles that make democracy thrive.

This fiscal year, we aim to:

- Review and Update Master Plans – to understand, as a team, our targets, our objectives and our resources in full, sharpening and unifying a vision moving forward.
- Conduct an Organizational Assessment – to gauge and better comprehend the roles and responsibilities of each public servant, and to configure measurable metrics per department.
- Progress Communicative Tools – from government to citizen, in all facets, to improve our reach to the community we serve.
- Prioritize Emergency Preparedness – to deliver the best services and response in the event of a disaster, staff members will undergo more frequent training in all divisions.
- Raise Service Standards – to understand and implement best practices across the board, City staff will undergo customer service training this year.
- Build New CIP program – to address additional needs of the community and achieve long-term, sustainable goals.

There is much to celebrate and much to strive toward. I call upon our elected officials to continue onward alongside our committed public servants, and I call upon each of you to get involved and willfully contribute to the positive momentum of moving Lawton Fort Sill forward.

Thank you and God Bless.

Mayor Stan Booker



Mayor and City Council

**Mayor**

Stan Booker
sbooker@lawtonok.gov
580.581.3301

**Ward 1**

Mary Ann Hankins
mhankins@lawtonok.gov
580.581.0161

**Ward 2**

Keith Jackson
kjackson@lawtonok.gov
580.357.8386

**Ward 3**

Caleb Davis
cdavis@lawtonok.gov
580.483.2996

**Ward 4**

Jay Burk
jburk@lawtonok.gov
580.591.2224

**Ward 5**

Dwight Tanner, Jr.
dtanner@lawtonok.gov
580.351.4385

**Ward 6**

Sean Fortenbaugh
sfortenbaugh@lawtonok.gov
580.678.2837

**Ward 7**

Onreka Johnson
ojohnson@lawtonok.gov
580.585.0806

**Ward 8**

Randy Warren
rwarren@lawtonok.gov
580.678.4200



The City Council approves all ordinances, resolutions and contracts, including but not limited to property sales, acquisitions and leases, as well as major purchases of materials, equipment and services required by the City of Lawton. With the advice and assistance of the City Manager, the Council reviews proposals for community needs, initiates action for new programs and determines the ability of the City to provide financing for City activities. The Council is responsible for approval of the annual operating budget.

The Council members have distribution boxes in the City Hall, located at 212 SW Ninth Street in downtown Lawton.

Regular Lawton City Council meetings are held the second and fourth Tuesdays of each month at City Hall. Meetings begin at 6 p.m. and are televised on Fidelity Cable, channel 2.

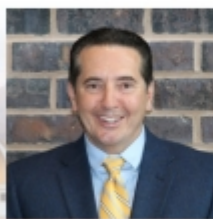
The mayor and all eight council members are elected officials and serve 3-year terms. The terms of ward 3, 4 and 5 will expire in 2020; the terms of wards 6, 7 and 8 will expire in 2021; and the terms of the mayor, and wards 1 and 2, will expire in 2022.

General elections are held the first Tuesday each September, necessary run-offs are held in November. The elected councilor takes office the second Monday in January.

Other Leadership



City Manager
Michael Cleghorn
mcleghorn@lawtonok.gov
580.581.3301



Deputy City Manager
Bart Hadley
bhardley@lawtonok.gov
580.581.3301



City Clerk
Tracy Hushbeck
thushbeck@lawtonok.gov
580.581-3305



Fort Sill Liaison
Col. Don King
don.a.king.mil@mail.mil
580-442-3106



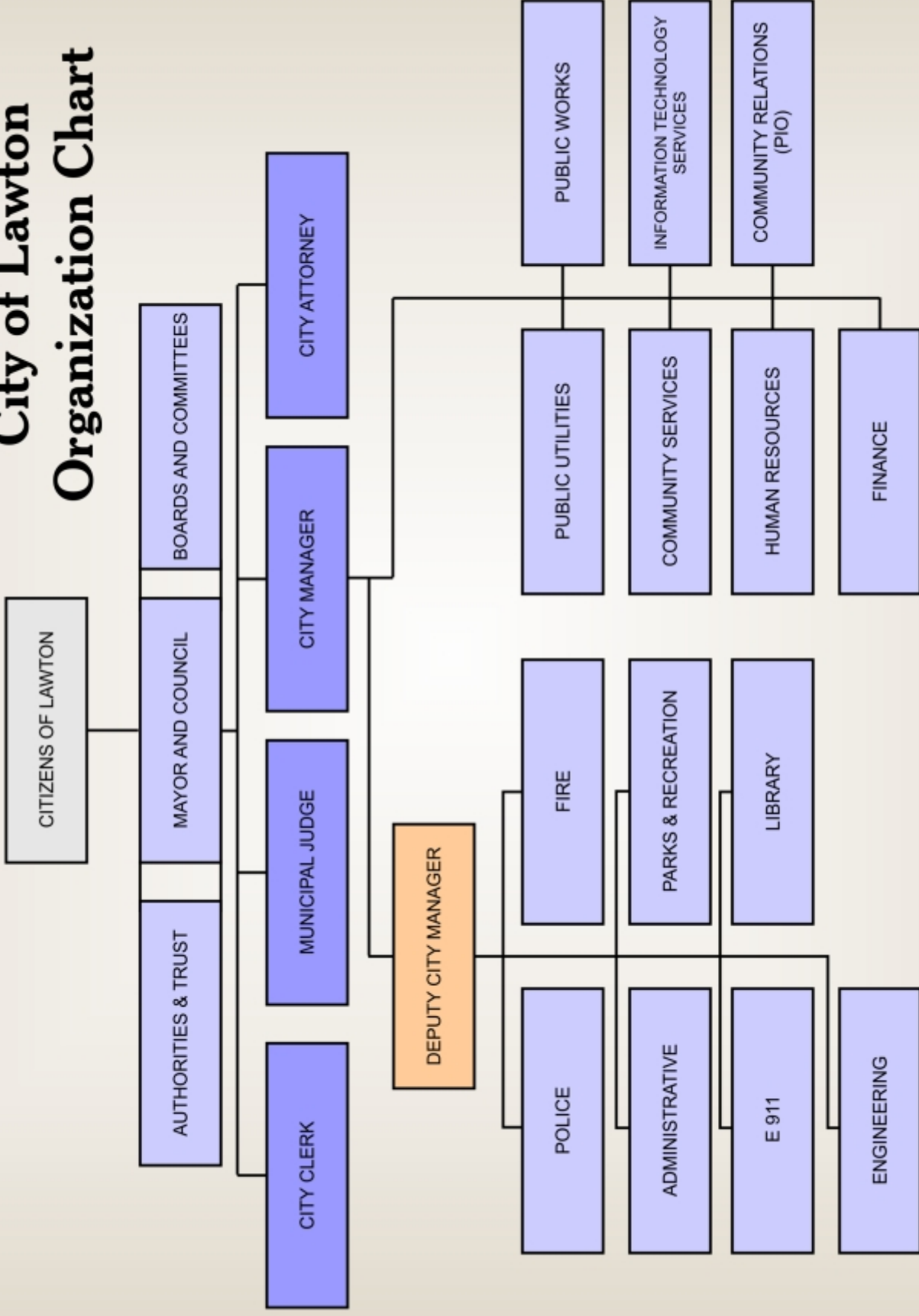
City of Lawton Contact Information

- Deputy City Manager Bart Hadley: 580.581.3301; bhadley@lawtonok.gov
- Legal Department: 580.581-3320; twilson@lawtonok.gov
- City Clerk Traci Hushbeck: 580.581.3307; thushbeck@lawtonok.gov
- City Manager Michael Cleghorn: 580.581.3301; mcleghorn@lawtonok.gov
- Community Relations Director Tiffany Vrska: 580.581.3301; tvrska@lawtonok.gov
- Community Services Director Richard Rogalski: 580.581.3375; rrogalski@lawtonok.gov
- Engineering Director George Hennessee: 580.581.3369; ghenennessee@lawtonok.gov
- Emergency Communications Director Jessica Carter: 580.581.3492; jcarter@lawtonok.gov
- Finance Department: 580.581.3329; finance@lawtonok.gov
- Human Resources Director Dewayne Burk: 580.581.3392; dburk@lawtonok.gov
- Information Technology Services Director Gwendolyn Spencer: 580.581.3308; gspencer@lawtonok.gov
- Lawton Fire Department: 580.581.3290; radams@lawtonok.gov
- Library Director Kristin Herr: 580.581.3450; kherr@lawtonok.gov
- Municipal Judge Nathan Johnson: 580.581.3263; njohnson@lawtonok.gov
- Parks and Recreation Director Jack Hanna: 580.581.3400; jhanna@lawtonok.gov
- Police Chief James Smith: 580.581.3200; jsmith@lawtonok.gov
- Public Utilities Director Rusty Whisenhunt: 580.581.3402; rwhisenhunt@lawtonok.gov
- Public Works Director Larry Wolcott: 580.581.3410; lwolcott@lawtonok.gov

Major Facility Addresses

- Animal Welfare: 2104 SW Sixth Street
- Central Fire Station: 623 SW D Avenue
- City Hall: 212 SW Ninth Street
- Kathleen Wyatt Nicholson Branch Library: 1304 NW Kingswood Road
- Lakes Headquarters: 23510 OK-58
- Lawton Landfill: 8902 SW 11th Street
- Police Station: 10 SW Fourth Street
- Public Library Main Branch: 110 SW Fourth Street
- Public Works Administrative Office: 2202 SW Third Street
- Owens Multipurpose Center: 1405 SW 11th Street

City of Lawton Organization Chart



City Manager's Office



City Manager's Office celebrating Administrative Assistant Day. (left to right are Michael Cleghorn, Tiffany Vrska, Tammy Huffman and Bart Hadley)

The City Manager's Office, located on the second floor of Lawton City Hall, is led by City Manager Michael Cleghorn. He took office in February 2019. His support staff includes Deputy City Manager Bart Hadley, Community Relations Director Tiffany Martinez Vrska, Internal Auditor Kathy Sheppard and Executive Administrator Tammy Huffman.

The City Manager's Office is responsible for gathering data and information to support the policy-making needs of City Council while implementing administrative policies, overseeing fiscal management, promoting community coordination, encouraging interagency collaboration and managing day-to-day operations of city departments.

The City utilizes the Council/Manager form of local government, which combines strong political leadership of elected officials — in the form of the City Council, and mayor — with the strong managerial experience of the City Manager. The topmost position of the City's organizational structure is reserved for Citizens, who elect the City Council and mayor.

The primary goal of the City Manager's Office, and all public servants of the City of Lawton, is to provide efficient and effective services to residents and business owners.

Some accomplishments of the past year have included:

- Creation and passage of a \$99 million (operating) budget through the Lawton City Council, which included step increases for all employees, the addition of 19 new full-time positions, the purchasing of three fire trucks and one street sweeper.
- Rollout of iHelp Lawton digital reporting system.
- Issuing of nearly 100 press releases and PSAs.
- Creation of Administrative Policies 14-2 (Recording Communications); 3-30 (Standard of Communication); and 3-31 (Dress Code).
- Reassembling of organizational chart to combine Water/Wastewater and Field Utilities, creating the Public Utilities Department; and establishing Emergency Communications and Information Technology Services as stand-alone departments.
- Establishing "Business Case" procedures in presentations from City staff members to the governing body – to emphasize finance, risk and opportunity – in all decision-making.

VALUES

Integrity: We are honest and ethical in all actions taken, even when no one is watching.

Accountability: We are accountable to the public and we take responsibility for the actions and decisions of the City employees.

Innovation: We embrace change, are flexible and responsibly experiment with new ideas, programs or technologies to improve effectiveness.

Communication: We commit to the open, clear, timely, constructive and collaborative exchange of information with a results-focused approach.

Respect: We are courteous and seek to understand and acknowledge the views and values of everyone.

Leadership: We have the courage to go first, take risks, inspire others, and consistently work toward the betterment of the Lawton community.



Human Resources Department

The Human Resources Department, led by Director Dewayne Burk, provides services and support to the public, and City officials and City employees. Services include recruiting, hiring, training, and administering benefits and compensation. Highlights from this past year include:

- Wrapping up the fiscal year with 863 employees (539 general, 188 police, 136 fire).
- Hiring 195 employees, during FY 18/19.
- Processing more than 1,900 applications.
- Processing the promotions of 63 employees.
- Hosting a Career Fair on June 26th, 2019, with over 175 attendees and 18 department/divisions represented.
- Hosting the Annual Health and Wellness Fair on October 17, 2018, with more than 27 vendor booths for employees to visit.
- Hosting the Annual Service Awards Banquet on April 30th, 2019, with more than 100 employees/retirees honored for their years of service.

City of Lawton Career Fair



City of Lawton Annual Health and Wellness Fair



City of Lawton Annual Service Awards Banquet



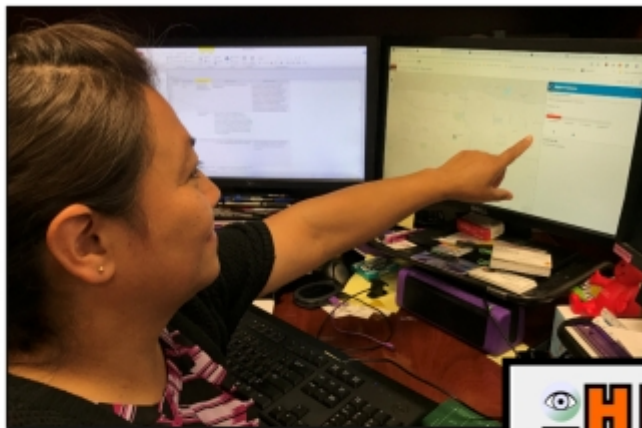
Information Technology Services



Gwendolyn Spencer
Information Technology Services Director

Information Technology Services (ITS), headed by Director Gwendolyn Spencer, has continued their focus on enhancing cyber security, operational integrity and systems reliability. Systems and full scopes of services have been reviewed this year, as ITS has desired to “realign the City's people infrastructure to support the technology of things for the City.” A new secure electronic mail system, Microsoft Office 365, has been implemented city-wide, and the iHelp Lawton program – a digital reporting system – came online in June 2019. Service requests can now be more conveniently sent to staff alongside photos and using geographic location technology from mobile devices!

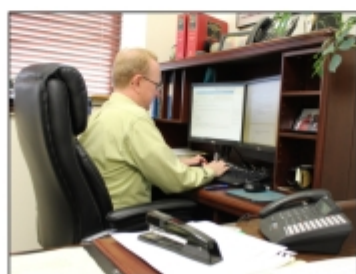
There are a number of great technology solutions that will be implemented in the first several months of the new fiscal year. ITS is building new data centers, upgrading the technological infrastructure, improving the telecommunications backbone, reviewing and replacing obsolete systems, as well as increasing productivity with mobility solutions for city departments.



Legal Department

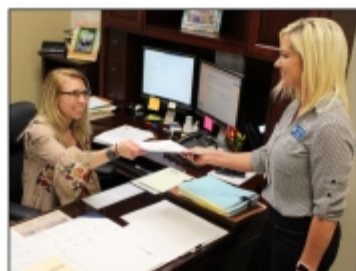


During this past year, the City Attorney's Office has successfully represented the City at both the State and Federal court level.



Notable cases include:

- A federal case where the City received a positive ruling involving the City and eleven individually named police officers and jailers wherein summary judgment was granted to eight of the defendants, ultimately leading to a settlement that was favorable for the City and other defendants;
- Federal litigation involving the City and five individually named officers, where the case was dismissed with prejudice against all defendants during the discovery phase; and
- A three-year federal case involving the demolition of a dilapidated structure, which was settled with no money being paid out by the City.



The City Attorney's Office assisted with multiple labor-related issues this past year, to include participating in police and fire negotiations, and helping to reach a two-year labor contract with the City's police union, as well as processing numerous fire and police grievances.

An ordinance amending the City's sales tax regulations was drafted by the City Attorney's Office, which resulted in allowing the City to legally tax the sale of medical marijuana within the City of Lawton. The City Attorney staff also handled several personnel board hearings wherein the Personnel Board upheld the City Manager's personnel related decisions, and provided countless legal opinions to various City Departments on a weekly basis.

Along with these accomplishments, the City Attorney's Office continues to maintain its other responsibilities representing the City of Lawton to include the prosecution of more than 23,450 citations of the City Code and the processing of approximately 276 citizens complaints. Additionally, the City Attorney's Office reviewed, investigated and prepared legal memoranda on 60 tort claims filed against the City. The City Attorney's Office pursued collection actions on damage to City property from separate incidents, collecting a total of \$63,921.86. The City Attorney's Office also reviewed 120 contracts and agreements, and prepared or reviewed 35 ordinances and 102 resolutions for Council consideration.

Parks and Recreation



The Parks and Recreation Department has 8 divisions. Approximately 215,000 people visited and enjoyed City parks each year which included the processing of 819 assembly permits for various pavilion and facility rentals and events at the parks and 60 sound permits that have been processed through the Parks and Recreation Administration Division since July 1, 2018. Also included with the Parks and Recreation Department is the Arts and Humanities Division and the McMahon Auditorium that oversees several unique events throughout the community to include the International Festival and oversees several Arts and Humanities Council, International Festival Committee and the McMahon Auditorium Authority and the operation of the McMahon Auditorium.

Park Maintenance Division

The Park Maintenance Division, 10 employees take care of 81 parks to include grounds maintenance, tree trimming, play equipment maintenance and special events. These employees mow, weed eat, trim trees, and litter patrol on most of all City right of ways and medians also. They also do all kinds of in-house projects such as building pavilions, restrooms, fences, installing play equipment, concrete work and help other Divisions as time permits. This Division has a unique Litter Control Program. This program uses jail trustees to run a daily rotating route picking up litter and debris on City right of ways and medians. The first month this program started in 2010 this crew picked up over 1000 bags of litter.

Lakes Division

The Lakes Division manages Lake Lawtonka and Lake Ellsworth to include all grounds maintenance, trimming, trees, and special events. These employees take care of all the restroom buildings, pavilions, and all camp ground sites and other maintenance required for lake management. They collect fees associated with camping, boating, RV's, ATV's, fishing, and hunting permits. They also do all kinds of in-house projects such as building new campgrounds, pavilions, fences, jetties, concrete work, etc. The lakes are visited by over 100,000 people each year to camp, swim, boat, ski, fish, and hunt. The Lakes division completed, at Ralph's Resort, a new restroom and ADA dock facility. They saved the City of Lawton over \$50,000 by doing the work in house.



Athletic - Landscape Maintenance Division

The Athletic – Landscape Maintenance Division comprised of nine employees take care of the grounds maintenance for most City buildings, some parks, medians, and all flower and shrub beds throughout the City. They install and maintain the City sprinkler systems. These employees also provide weed control, tree trimming and the planting of trees, flowers, and shrubs and the maintenance of 26 sports fields, and 8 tennis courts at the City sports complexes. These employees provide grounds maintenance for these areas to include building fences, weed control, concrete work, installing and maintaining the water lines in the complexes. They mark the fields for play and prepare the complexes for tournaments. They also help mow and trim some of the City right of ways and medians.

Cemetery Division

The Cemetery Division takes care of Highland Cemetery to include all ground maintenance, water lines, sprinklers, weed control, trees, and flower and shrub beds. They do all opening and closing of gravesites. These employees build and maintain the roads through the Cemetery also.

Building Maintenance Division

The Building Maintenance Division takes care of all aspects of building maintenance such as lighting, cleaning, electrical, plumbing, HVAC and repair of City buildings. These employees carry out various in-house projects ranging from building cabinets and installing new electrical needs, to building restrooms at the parks and remodeling City facilities. They even take care of the City's big Christmas tree and big flag at Elmer Tomas Park - a 30x60 ft. American flag waving from a pole that is 128 feet tall.



Recreation Services Division



The Recreation Services Division provides recreational activities, programs, and citywide events for the Lawton Fort Sill community. The division includes two subdivisions, Recreation/Senior Services and Sports & Aquatics.

- Recreation Services provides activity programs for the three community Centers, i.e. Patterson Community center, H.C. King Center, and the Owens Multipurpose Centers for the whole family and are open daily Monday through Friday from 1 to 7 p.m. during the school time part of the year and then 10:30 a.m. to 6 p.m. during the summer months. Recreation Services held the annual Children's Art Fair in Elmer Thomas Park with entries varying from pottery, jewelry, stepping-stones, and poetry, watercolor, crayon and pencil drawings from youth in the surrounding Lawton community. Recreation Services also hosts Movie in the Park, partnering regularly with community businesses and organizations to bring a free family fun night to Elmer Thomas Park! A new destination spot was added to Lee West Park – The Lawton Thunder Court. The Thunder Court adds new life to Lee West Park with over 25 kids playing basketball on any given nice day.
- Recreation Senior Services provide activities at Patterson Community Center and Benjamin O. Davis High Rise. Combined, the recreation and senior centers provided programs and activities to enhance the quality of life for hundreds of community members. For more information about recreational activities available call 580-581-3400, Monday through Friday, 8:00 a.m. to 5:00 p.m.
- The Sports and Aquatics Division coordinated over 1500 games for the City of Lawton Sports programs, which include youth basketball, baseball, softball, football, volleyball, and adult softball. Sports added a few new programs with flag football and Jr. Jammer Basketball.



Arts & Humanities / McMahon Auditorium



The benefits of the Arts impact our economy, enhances quality of life, attracts a creative workforce, preserves history, promotes community development and inspires academic excellence. The arts are alive and thriving in our community thanks to the commitment and support of culture programs in Lawton Fort Sill. The Lawton Arts & Humanities Council (LAHC), working with the Arts & Humanities Division of the City of Lawton, received grants from the Oklahoma Arts Council and the Oklahoma Humanities to do cultural programming in our community during FY 2018/19.

Program Highlights:

- 2018 International Festival — 39th Annual International Festival, a 2-day multicultural event that promotes Lawton's diverse heritage.
- Student Performance — live theatre to families and elementary schoolers.
- Let's Talk About it Oklahoma — an Oklahoma Humanities Council collaboration consisting of scholar-led discussions for the community.
- Cultural Awards / One-to-Six Art Purchase Competition — a presentation of annual cultural awards who make outstanding contributions to the arts and humanities in our community
- Lawton Fort Sill 117th Birthday Celebration: with the 'Lawton Award in Excellence' presented in memory of the late Raymond Lee McAlister and special recognition of the
- 4th Annual Lawton Fort Sill Freedom Festival – celebrating Independence Day with 30,000 attendees and featuring one of the largest fireworks displays in Oklahoma!

McMahon Memorial Auditorium:

The McMahon Auditorium has been serving the citizens of Lawton for over 60 years. The Authority Trust continues to make enhancements to the Auditorium providing a wonderful performing arts venue for the Lawton Fort Sill Community. We hosted over 30 events and served over 20,000 individuals.

The McMahon Auditorium Authority received a grant from the McMahon Foundation for a complete renovation to the sound system to include creation of sound booth in the main seating area, light board and additional projects relating to safety, ADA improvements and theater technical upgrades. The Authority has also been awarded two additional grants from the McMahon Foundation and will be starting the current fiscal year with renovations and upgrades to the facilities rigging system and stage lighting.



Library

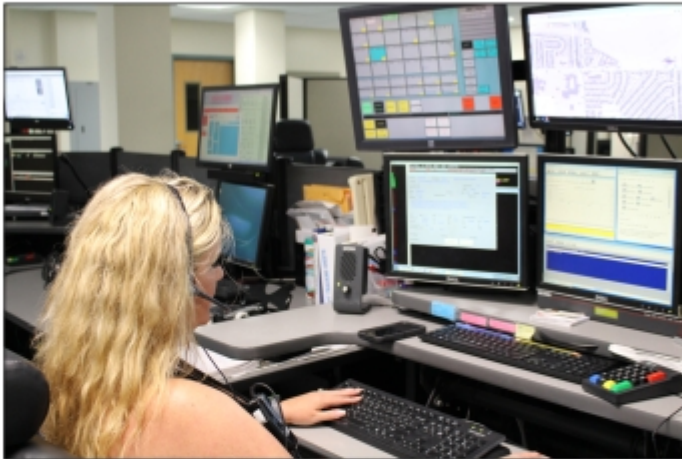


BOOKS & ITEMS USED	FY16	FY17	FY18	FY19
Checkouts, Main Library	181,048	183,647	186,946	183,035
Checkouts, Branch Library	11,858	10,536	10,588	10,659
Electronic Books	26,949	31,438	36,085	44,411
Total Checkouts	219,855	225,621	233,619	238,105
Interlibrary Loan, Borrowed	1,242	1,118	1,229	1,098
Interlibrary Loan, Loaned	1,406	1,439	821	711
CUSTOMERS	FY16	FY17	FY18	FY19
Main Library Customers	29,034	29,083	30,641	26,446
Branch Library Customers	756	750	616	680
Computer Only Users	n/a	2,723	4,928	6,485
Total Customers	29,790	32,556	36,185	33,611
BOOKS, CDS, DVDS, & MORE!			FY18	FY19
Total Physical Items in Collection			124,848	124,311
E-Books, E-Audio, E-Video			54,546	713,759
PROGRAMS, EVENTS, ACTIVITIES!	FY16	FY17	FY18	FY19
Programs	280	339	351	294
Total Attendance	10,859	12,908	11,474	7,906
COMPUTER USE				
Public computer use	43,232	37,531	36,069	30,702

The Lawton Public Library continues to find new and improved services to offer the community. The newest addition has been Hoopla Digital, which added over half a million titles to our collection. Youth Services now offers story time to child care centers & preschools. A Health Literacy grant from the Oklahoma Department of Libraries allowed for Tai Chi classes & more!

The library has two branches and saw more than 173,000 visitors last year! There are 47 online databases available to our community through the library, ranging from genealogy or auto repair research. The department is comprised of 10 full-time and 13 part-time employees, multiple interns and program workers.

Emergency Communications



The Emergency Communications Department aids the public and other public safety agencies with emergency and non-emergency requests for service 24 hours a day, seven days a week. The department processes calls and dispatches them to the most appropriate agency, including the police department, fire department, animal welfare and public utilities. The mission of the Emergency Communications Department is to ensure prompt emergency services for the citizens of Lawton, Comanche County, and Fort Sill. They strive to provide effective public safety services through appropriate and timely dispatching, and share in positive community engagement through educational activities, tours and presentations.

Statistics

FY 2018-2019 phone statistics: 317,478

91.56% of the calls were answered within 10 seconds.

Employee numbers

The center is comprised of three shifts – day shift, evening shift, and midnight shift. Each shift has a Shift Supervisor dedicated to overseeing the daily operations. The shift has two Telecommunicator III positions that fill in for the Supervisor, assist with training, or cover a console. There are also seventeen full-time Telecommunicator II positions, one part-time Telecommunicator II position, and six full-time Telecommunicator I positions that are spread out amongst the shifts.

Training:

The department is comprised of 35 telecommunicators and shift supervisors, collectively. All telecommunicators are trained in a 240 hour, in-house academy, which includes an Emergency Telecommunicator Course (ETC) published by the International Academies of Emergency Dispatch (IAED). Telecommunicators are then assigned a shift and trainer to learn various consoles. They are required to obtain certifications as an Emergency Police Dispatcher (EPD), Emergency Fire Dispatcher (EFD), and Emergency Medical Dispatcher (EMD), which require continuing education hours per year, per discipline, as well as a biannual recertification exam. The protocols direct the telecommunicators through a systematic orderly series of questions and instructions starting with case entry, moving to key questions, then determinant descriptors, post-dispatch instructions, pre-arrival instructions and ending with case exit.

This year, two employees, Moira Stobbe and Courtney Waldron, graduated with honors in the Emergency Fire Dispatch course.

Police Department



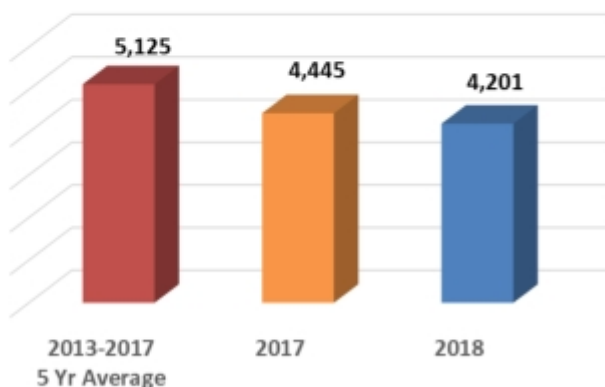
It is the mission of the Lawton Police Department to deliver professional effective services, fairly and ethically, in a respectful manner to all people in order to prevent crime and enhance the overall quality of life for citizens and visitors; and to encourage and promote community involvement on all levels to achieve these goals.

Police Chief James Smith heads the division that currently employs 180 sworn officers and 32 civilian personnel supported by 15 volunteer sentinels. Fourteen new officers were sworn in during this year. In 2018, officers responded to more than 91,000 calls with an average response time of eight minutes. LPD officers responded to and assisted with more than 1,800 traffic collisions. The Lawton Police Department had several focuses in 2018 to include DUI detection and arrest. With the partnership of the Oklahoma Highway Patrol and the Comanche Nation Police Department, LPD participated in four large DUI roundup events and totaled over 400 DUI arrests for the year.

Seventeen sworn officers were presented tenure awards; two were presented police shield awards and four were presented lifesaving awards. Employees of the Year included: Anthony Bray, Supervisor of the Year; Brad Delozier, Non-Uniformed Officer of the Year; Kolton Jones, Uniformed Officer of the Year; and Vickie Ange, Civilian Employee of the Year. Additionally, Mark Floyd was presented the Police Medal of Valor. The Oklahoma Association of Chiefs of Police presented Christopher Blessing with the Medal of Valor, James Carr the Purple Heart, and Kolton Jones the Oklahoma Officer of the Year.

During this past year, the department was able to obtain 33 new police vehicles, which sport a new graphic design. The units have been put to very good use thus far which is supported by the downtrend in crime over the past year. There has also been a sizable decline in the average for Part 1 crimes over the past five-year period.

Reported Part 1 Crime in Lawton, OK



2018 Part 1 Crime – the most severe of crimes – is down 5.5% compared to 2017 and down 18.0% compared to the 2013-2017 5-year average.

ANIMAL WELFARE

Animal Welfare, during FY 2018/19, had a Success Rate of 81.028%, taking in 5,495 animals compared to last year's 4,425 animals. 1,292 animals were adopted out – 915 Dogs, 341 Cats, and 36 Others.



Police Events

Moonlight Walk
Against
Drugs



Junior Citizen
Police
Academy



Coffee
with
Cops



Cops n Kids
Picnic



Citizen
Police
Academy



Community Services

PLANNING

Planning a community is a never ending task. Our City Planning Division works to engage citizens in an ongoing dialogue about Lawton's future and plays a central role in overseeing the long-term development of our community and preserving both our historic and natural environment.



In 2018, Planning processed 8 rezoning applications, 7 Use Permitted on Review applications, and 5 requests for variance to the Board of Adjustments. We have processed two residential record plats with a total of 37 lots and 3 commercial record plats with a total of 7 lots. We have also reviewed and monitored new residential construction, new commercial construction and, in coordination with the Legal Department, prepared amendments to the City Code to conform to new state laws regarding medical marijuana and sale of alcoholic beverages. Planning also provided staff support to the Lawton Urban Renewal Authority (LURA), the Lawton Economic Development Authority (LEDA), the Lawton Industrial Development Authority (LIDA) and the Lawton Enhancement Trust Authority (LETA).

Additionally, Planning is responsible for our community's long range transportation planning. We collect data and perform studies for the Lawton Metropolitan Planning Organization (LMPO) in order to plan adequate travel routes throughout the City for trucking, automobile traffic, bicycles, and even pedestrians. We are currently updating the metropolitan transportation plan which will be adopted in December 2019.

LICENSE & PERMITS

In the past year, the License & Permits Division process and reviewed 298 permits for nearly \$83 million in commercial building projects, along with 422 permits for nearly \$11 million in residential building projects. The department processed and issued more than 1,200 licenses for various trades and businesses.

INSPECTION SERVICES

In 2018 Inspection Services performed 4,156 inspections on residential and commercial building projects.

HOUSING & COMMUNITY DEVELOPMENT

The Housing and Community Development Division received approximately \$1 million in CDBG and HOME grants to assist low income individuals and families. This past year, these programs funded and assisted with 13 Emergency Repairs, 10 Exterior Repairs, 6 Whole-Home Rehabilitations, and 1 First Time Home Buyer.

NEIGHBORHOOD SERVICES

Neighborhood Services maintains the standards set for our neighborhoods by the City Council and as provided in Oklahoma Statutes. As a part of this process that mailed 11,993 Notices of Violation, with 1,280 work orders resulting from those complaints totaling more than \$200,000 in costs to the community. As a part of that process Neighborhood Services received and investigated 6,500 concerns brought to our attention by citizens.

Neighborhood Services, in association with Solid Waste and the Lawton Enhancement Trust Authority also facilitate the annual "Trash Off" event. This year's event received, processed and disposed of 184,960 pounds of trash and debris from around the Lawton Community; all in a single day!



Engineering



DESIGN

Ongoing design of the 2017 Ad Valorem Street & Roads Program, Phase I, was awarded 6/12/17 for \$505,572 funded from the 2016 CIP & the 2017 Ad Valorem Streets & Roads Funds.

Award of Design Contract for the 2017 Ad Valorem Street & Roads Program, Phase II, on 3/12/19 for \$596,795 from the 2017 Ad Valorem Street & Roads Program Funds.

CONSTRUCTION

Reconstruction of SW 52nd Street from Gore Boulevard south to the railroad (halfway between Gore and Lee Boulevard crossing SW 52nd) was awarded 7/25/17 with a current contract amount of \$6,151,246.22, paid through the 2012 & 2016 CIP and 2017 Ad Valorem Street & Roads Program funds.

Construction for the Public Safety Facility at Rail Road Street and Gore Blvd awarded 8/22/17 with a current contract amount of \$33,894,502 from the 2015 Sales Tax Extension Funds.

Construction of Fire Station No. 2 (coordination) adjacent to the Lawton-Fort Sill Regional Airport – being funded at \$4.4 million through the Federal Aviation Administration in conjunction with the Oklahoma Military Strategic Commission and the Comanche County Industrial Development Authority.

Coordinate Construction of SE 45th Street from Lee Blvd to Gore Blvd with ODOT agreement from 1/22/13 for a 20% City, 80% ODOT share with a current cost to the city of \$3,681,088.51 from the 2005 & 2012 CIP Funds.

Construction Contract for Larrance Road and the Intersection of Gore and Railroad was awarded on 1/8/19 for \$2,500,401.78 from the 2012 & 2016 CIP Funds.

COMPLETE

Reconstruction of SE 40th Street and SE 41st Street from Elmhurst south in the Bedford area was awarded 8/22/17 for a final contract amount of \$644,913.27 from the 2008 & 2016 CIP funds.

Reconstruction of SW Bishop Road from SW 38th to SW 52nd Street, including drainage structures, was awarded on 12/19/17 with a final contract amount of \$2,012,960.69 from the 2017 Ad Valorem Street and Roads Program funds.

Complete Construction of Local Streets Phase 1 awarded 7/14/15 with a final contract amount of \$1,602,308.63 from the 2008 & 2012 CIP Funds.

Complete Construction of Local Streets Phase 2 awarded 2/24/15 with a final contract amount of \$3,120,940.11 from the 2008 & 2012 CIP Funds.

Department of Public Utilities

The Department of Public Utilities is headed by Director Rusty Whisenhunt.

SEWER SYSTEM CONSTRUCTION DIVISION

- SSCD was created by way of the EPA to tend to and help reduce the number of sanitary sewer overflows.
- Phase III of the Sewer Rehabilitation Program began in January of 2014. Twelve Phase III projects have been completed and five projects are currently under construction. A total of 120,040 feet of sewer line has been installed for Phase III projects, of which 17,068 feet was installed since July 2018.
- Projects completed this year include: South Wolf Creek Expansion #4, 2017 CIPP Sewer Liner, and North Wolf Creek Expansion & Upgrade #4B. Work has begun on Sub-Basins 110, 111, and 113.



WASTEWATER COLLECTION DIVISION

- The Wastewater Collection Division is responsible for maintaining the wastewater collection system which is approximately 425 miles of sewer main line and includes three wastewater lift stations and one storm water lift station within the City of Lawton. There are four lift stations and two sewer lagoons at area lakes that are maintained as well. Services are available on a 24/7 basis.
- During FY 2018-19 the Wastewater Collection Division responded to over 1300 sewer calls from City residents and between service calls and preventative maintenance flushed over 512,000 feet of sewer lines.



SEWER SYSTEM TECHNICAL DIVISION

- The SSTD designs projects for the SSCD.
- In preparation of the projects to be constructed in Phase III of the Sewer Rehabilitation Program, the design of 13 projects are complete and ready to begin the construction phase; five projects are currently in the design phase.
- Design is complete for the following projects; South Wolf Creek Trunk Expansion #6 and North Wolf Creek Expansion & Upgrade #2.



WASTEWATER MAINTENANCE DIVISION

- The Wastewater Maintenance Division is supplemented by a charge on utility bills based on water consumption in excess of 8,000 gallons and less than 13,000 gallons per month. This Division utilizes Closed Circuit Television Camera (CC TV) equipment to inspect and identify the interior condition of main lines to enable leadership to schedule pipe replacement. The use of chemicals to treat grease and roots in the sewer main lines has helped to control problems.
- During FY 2018-19 the Wastewater Maintenance Division repaired over 1600 feet of sewer lines and spent over 25,000 man hours completing 305 main line construction work orders.



WATER DISTRIBUTION DIVISION

- The Water Distribution Division is responsible for maintaining the water distribution system. During FY2018-19, Water Distribution responded to over 6900* calls from City of Lawton Residents (*this does not include night and weekend calls).
- The Division took part in work on Fort Sill which mainly consisted of routine maintenance of transmission lines that feed Fort Sill and the City of Lawton. Six extensive repairs were made on 30" and 24" main lines within the City, 57 fire hydrants were repaired or replaced, and a total of over 1250 feet of water main lines were replaced.



WASTEWATER TREATMENT PLANT DIVISION

- The City of Lawton Wastewater Treatment Plant employs 23 individuals with diverse experience to perform functions that produce high-quality wastewater effluent that is both released directly into the environment by way of Cache Creek via Nine-Mile Creek, and is sold as cooling water for the nearby power plant. Over the 2018-2019 Fiscal Year, the Wastewater Treatment Plant staff processed 3.1 billion gallons of wastewater producing 2.6 million tons of sludge which was disposed of at the City of Lawton Landfill. This required 103,410 laboratory analyses to be completed for compliance and process control. In addition, the City of Lawton Pretreatment Staff performed 480 grease trap inspections.



MEDICINE PARK AND SOUTHEAST WATER TREATMENT PLANT DIVISIONS

- The Medicine Park Water Treatment Plant and Southeast Water Treatment Plant treated a total of nearly 8.9 billion gallons of water. The two plants combined conducted a total of 112,575 laboratory analyses (wet chemistry). The bacteriological laboratory analyzed more than 1,200 bacteriological samples in distribution. The Consumer Confidence Report (CCR) was issued and posted on LawtonOK.gov, which showed that the City of Lawton drinking water meets and exceeds all of the regulatory



SOUTHEAST WATER TREATMENT PLANT



MEDICINE PARK WATER TREATMENT PLANT

Public Works

STORMWATER MANAGEMENT DIVISION

The Stormwater Management Division is responsible for implementing and coordinating the National Flood Insurance Program and the Phase II Stormwater Management Plan for the City of Lawton. This division issued 45 earth change permits, 8 fill site permits and 17 special flood hazard permits for various types of construction projects. 567 Stormwater inspections were conducted throughout the year to monitor compliance on these projects.

STREETS AND TRAFFIC CONTROL

The Street division is responsible for maintenance and repair of dedicated streets and alleys through cleaning of streets, patching, paving and reconstructing surfaces, among other assigned tasks. This division is also responsible for the rapid assessment of damages, mobilization of personnel and resources, cleanup and recover operations during emergency situations that cannot be handled by routine measures. The Traffic Control Division is responsible for producing, installing and maintaining regulatory and non-regulatory signs, maintaining traffic signals, installing and maintaining traffic and pedestrian barriers, and installing pedestrian lane markings, among other duties. This division provides traffic control during repair operations and community events. This division also assists the street division during emergency operations.

This past year, workers:

- Repaired 1,809 signs
- Provided temporary traffic control for 167 locations
- Utilized 941 gallons of paint and 7,100 pounds of thermoplastic by Traffic Control to update road markings.
- Completed 547 work orders, including 4,676 tons of asphalt, 2,233 cubic yards of concrete and swept 2,782 curb miles by the Streets crews.

SOLID WASTE COLLECTION

The Solid Waste Collection Division is responsible for the maintenance and operation of a refuse collection system for the City of Lawton. Throughout this year we have continued to see the benefits of transforming our residential side load trucks from older diesel powered trucks to clean burning Compressed Natural Gas (CNG) and continually hear positive feedback from our residents about the noise reduction and cleanliness of the streets since placing them into production. We are planning on expanding our CNG fleet later this year with the addition of at least one more residential side arm truck. The Solid Waste Collection Division collected approximately 70 million pounds of residential refuse, 20 million pounds of commercial and industrial refuse, and performed roughly 5000 residential bulk collections throughout the past year and is continually looking for ways to contribute to make our community more environmentally friendly.





LANDFILL

Solid Waste Disposal manages and operates the City of Lawton Landfill and is responsible for properly disposing of waste in a manner that reduces health and environmental risks. Responsibilities include, but are not limited to: sorting and recycling yard debris, metal, tires, oil, paint, and rubble; processing household and commercial waste; and properly disposing of acceptable hazardous materials (i.e. non-friable asbestos). The Solid Waste Disposal Division operates the landfill in complete accordance of the Oklahoma Department of Environmental Quality standards and regulations.

DRAINAGE MAINTENANCE

Drainage Maintenance completed 198 work orders this FY.

- Cleaned 15,080 Linear Ft. of drainage ditches
- Poured and patched 167 cubic yards of concrete
- Hand crew cleared 294 acres with string trimmers
- Mowed 771 acres of drainage easements and rights-of-way
- Installed and/or replaced 1140 ft. of drainage pipe
- Covered with paint 300 linear ft. of graffiti
- Repaired 2 pedestrian bridges
- Cleared debris/trash from 3,292 storm inlets as a result of 20 rain storm events
- Applied 644 larvicide dunketts covering 23,450 Sq. Ft.
- Applied 221 lbs. of larvicide granules covering 87 acres
- Fogging of 97 miles for mosquitoes
- Spraying of herbicide covering 35,898 linear ft.
- Tree and foliage removal totaling 83 tons

A great accomplishment this year was the bridge replacement on S.E. Camelot Drive. The old 36-inch galvanized steel pipes were removed and replaced with 4x4x8 precast, reinforced concrete box pipes (10,960 lbs. each) and new headwalls. They also replaced 220 ft. of 30 inch crumbling galvanized pipe with high performance, dual wall, polypropylene pipe on the West Branch of Wolf Creek near NW 52nd Street.

ELECTRONIC MAINTENANCE:

The Electronic Maintenance Division provides maintenance and repair for traffic signal lights, school zone lighting, pedestrian crosswalk lights, tri-level lighting system, civil defense storm sirens, mobile radio equipment, emergency vehicle lighting, and other city operated electronic equipment. Traffic signal actuation systems are continuing to be updated in various areas of the City by this division.

EQUIPMENT MAINTENANCE:

Repair and maintenance of the city's motorized equipment is a recurrent task that keeps the Equipment Maintenance Division busy year-round. The division has completed hundreds of service requests this year for various divisions within the city, and has ensured a reliable fuel supply system is operational at all times.

Fire Department



The Fire Department is comprised of 144 budgeted uniformed positions and another 3 non-uniformed support staff. The Lawton Fire Department Operations Division responded to more than 11,000 calls for service in 2018.



Lawton Fire Department FY2018 Emergency Response data:

Total Number of Emergency Calls for Service: 11550

Hazardous Conditions-No Fire: 292

Rescue & Emergency Medical Responses: 7165

Service and Good Intent Calls: 1773

Actual Fire Calls: 403

False Alarms: 880

Other: 37



Throughout 2018, the efforts of the Lawton Fire Department resulted in property losses limited to just over \$2.5 million dollars and equivalent to an 87.8 percent property/content savings value.

The Fire Marshal's Office opened and conducted a departmental record 141 fire investigations, as well as 540 code compliance inspections of local businesses, and an additional 459 other inspections including plan review and building final inspections, Fire Protection System complaints and tests, site visits, as well as yellow/red tag notifications and citizen complaints. Additionally, the prevention division has seen a sharp increase in inspections necessary due specifically to the changes in the laws governing both Alcohol and Medical Marijuana.

Notable Accomplishments

- Fire Chief Dewayne Burk was awarded the J. Ray Pence award at the Annual Oklahoma State Fire Chiefs Conference in Claremore Okla.
- Construction on the Public Safety Facility housing Fire Station #1 continues as well as construction on ARFF/Fire Station #2, which is expected to open in the fall of 2019.
- Purchasing of Thermal Imaging Devices for all department apparatus.

Finance

City of Lawton End of Year Report 6-30-2019

		FY 18-19 Budget	FY 18-19 Actuals	FY 18-19 Under/Over Budget
Revenue				
	General Fund	\$ 33,617,482	\$ 35,087,935	\$ 1,470,453
	Enterprise Fund	\$ 35,640,193	\$ 37,490,747	\$ 1,850,554
Expenditures				
	General Fund	\$ 57,702,131	\$ 55,391,898	\$ (2,310,233)
	Enterprise Fund	\$ 14,956,448	\$ 13,966,386	\$ (990,062)
	Capital Outlay/Rolling Stock	\$ 2,514,555	\$ 2,470,303	\$ (44,252)
	Sewer System Rehab	\$ 5,241,683	\$ 4,779,769	\$ (461,914)
General Fund Reserve				\$ 2,440,573.35
Hotel/Motel				
	Econ Development Reserve Balance			\$ 1,100,885.94
	Less Henniges			\$ (250,000.00)
				\$ 850,885.94
<hr/>				
FY 19-20 Budget Projections				
		FY 18-19 Projected for FY 19-20	FY 18-19 Actuals	Under/Over Budget Projection
Revenue				
	General Fund	\$ 34,299,474	\$ 35,087,935	\$ 788,461
	Enterprise Fund	\$ 37,538,769	\$ 37,490,747	\$ (48,022)
Expenditures				
	General Fund	\$ 54,317,342	\$ 54,740,877	\$ 423,535

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